

Accreditation Procedures

NTAAC adheres to the following procedures to approve an accreditation

1. Self-evaluation

Self-evaluation of training providers is the starting point for approval and acceptance of Accreditation; It is a realistic report that must be accurate and subjective. It identifies the strengths, weaknesses, opportunities, and challenges of the candidate to initiate reform and change and is considered evidence of keenness to adhere to international standards for Accreditation.

2. Submit the initial application

Once the training provider has chosen the accreditation program, the attached application must be filled out, answered accurately, and sent to us, followed by a list of required documents and documents that our team uses to verify the legal and administrative form.

3. Review the application and documents

Within five working days after submitting the application and all supporting documents, our team will contact the training provider manager to clarify the accreditation request.

4. Evaluation Committee

The competent committee examines the licenses and evaluates the training provider's documents to assess the accreditation application's compliance with our standards. The committee submits a report indicating approval or disapproval, and therefore an official letter is sent to the training provider explaining the committee's report.

5. Approval and Award

After the approval of the committee, a formal acceptance letter is sent to the training provider, after which he pays the prescribed fees, followed by this procedure to issue the certificate and send it to the training provider, followed by a memorandum of understanding, and accordingly, the accreditation certificate is enrollment on the official website as an accredited training provider

6. Auditing

An accredited training provider adheres to our standards and procedures to ensure consistency of accreditation status. We will conduct anonymous checks on certified training providers to verify that they apply the best training and development practices to maintain the accreditation status granted by us.

7. Re-accreditation

After the accreditation period (three years) expires, the training provider receives a note to renew the Accreditation, along with a request to fill out a form confirming the maintenance of the standards recognized by us.